



May 2023

Post of Grants & Education Officer (Retrofit) Fixed Term until 31 March 2025

Thank you for taking an interest in this vacancy with Stirling City Heritage Trust. Established in 2004, we are one of 7 City Heritage Trusts across Scotland, who deliver local projects using funding from Historic Environment Scotland and local authorities.

Based at the charity hub at the Barracks, we are close to public transport links, city centre facilities and parking. The HES Engine Shed is also our next-door neighbour. The Trust offers grants, undertakes outreach and education, funds apprenticeships and operates the Traditional Buildings Health Check.

This is a new post which is funded by Stirling Council's UK Shared Prosperity Fund and is an exciting development for the Trust in helping to tackle climate change.

Contents of Job Application Pack

1. Job Description
2. Application Form
3. SCHT Occupational Health Job Analysis Form
4. SCHT Equal Opportunities Monitoring Form
5. SCHT Job Applicant Privacy Notice
6. SCHT background information

Key dates for applications

Closing date: Wednesday 14 June 2023 at 12 noon
Interviews are likely to be around: Week beginning 3 July 2023

We intend to host interviews in person, at the Barracks.

Our website has information on our projects, but if you have further questions and would like an informal, in confidence chat you can contact me by emailing lindsay@scht.org.uk and I will arrange to call you at a mutually convenient time.

This is a fantastic opportunity for the right person who wants to work as part of a small, dynamic team who are passionate about Stirling's heritage. This position offers the chance to be central to the delivery of a nationally important project. We look forward to receiving your application.

Lindsay Lennie
Trust Manager
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www.stirlingcityheritagetrust.org

